

1. PERSONAL INFORMATION:

- Name: Nguyen The Minh Tuyen
- Date of Birth: 18th – Oct – 1994
- Cell phone: **0934 411 039 (Zalo)**
- Address: My Xuan, Phu My, Ba Ria Vung Tau
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2. EDUCATION:

- Graduated from Ho Chi Minh city Technology and Education University.
 - Period : 2012-2016
 - Major: Civil Engineering

3. WORKING EXPERIENCES:

3.1 Power China Huadong

- Period: April/2021 – January/2023
- Project: Binh Dai Offshore Windfarm Project
- Location: Binh Dai, Ben Tre Province
- Position: Offshore Windfarm Engineer, Project Coordinator
- Scope of works:
 - Participating Items:
 - Operation Department
 - Installation of 36 offshore wind-turbines
 - Have meeting with contractors to agree on plans, progress, and detailed work for each item.
 - To be involved in Binh Dai Wind Farm Project as a Offshore Installation Engineer and Project Coodinator
 - To be responsible for project planning, engineering, coordinating and ensuring that all construction activities are in compliance with project specific contract and technical requirements.
 - To be responsible for monitoring the installation works and providing engineering support for all deviations and modification occurring during project execution.
 - To be responsible in Wind turbines installation(Sections, Nacelle, Hub, Blades)

- Have inspections for Wind Turbine Components: Sections, Nacelles, Hub, Blades.
- Set up and discuss with investors with construction plans and methods to ensure safety with the investor, subcontractors and teams.
- Arrange and coordinate ships and barges to transport wind turbines, blades.
- Arrange inspection of items before and after completion.
- Prepare acceptance documents, completion documents, payment documents for items and projects.

3.2 HG ENC Company

- Period: 7/2020 – 3/2021
- Project: HungA Tire Factory
- Location: Phuoc Dong industrial park, Tay Ninh Province
- Position: Site Engineer
- Scope of works:
 - Participating Items:
 - HungA Tire Factory Stage 2.
 - Boiler and fuel factory
 - Ground leveling, infrastructure, fire protection water tanks
 - Check drawings, discuss with the design department and construction department to create drawings that suit the investor's requirements and are feasible for construction.
 - Implementing the project's temporary office, processing yard, and gathering of materials.
 - Meeting with main contractors to agree on plans, progress, and detailed work for items: Construction leveling, Structural construction; completion; Infrastructure...
 - Estimate quantity and cost of the project.
 - Inspection and acceptance of input materials: reinforcement, concrete, waterproofing, finishing materials, M&E, fire protection...
 - Agree construction plans and methods to ensure safety with the investor, subcontractors and teams.

- Supervise and ensure all items are constructed on schedule, with technical quality according to TCVN and in accordance with design drawings.
- Acceptance and inspection of structural items; complete; infrastructure before and after completion.
- Prepare acceptance documents, completion documents, payment documents for items and projects.

3.3 MEGA E&C Company

- Period: June/2019 – June/2020
- Project: Hyosung Vina Chemicals
- Location: Cai Mep – Thi Vai Area
- Position: Site Engineer and QA-QC
- Scope of works:
 - Participatin Items:
 - Support foundation system for oversized structures: Liquid tanks, Piperacks frames
 - Infrastructure, leveling, fire protection water tanks
 - Check drawings, discuss with the design department to create drawings that meet technical requirements and are feasible.
 - Meeting with subcontractors and teams to agree on plans, progress, and detailed work for the items: Excavation, Foundation construction; Backfill; Infrastructure...
 - Quantity take-off and cost estimate of the project.
 - Disseminate safety precautions during construction to contractors and teams.
 - Implementing soil excavation, foundation positioning, pile pressing, iron and steel installation, concrete pouring, maintenance...
 - Acceptance of input materials: reinforcement, concrete, waterproofing, finishing materials...
 - Supervise and ensure all items are constructed on schedule, with technical quality according to TCVN and in accordance with design drawings.
 - Acceptance and inspection of structural items; complete; infrastructure before and after completion.
 - Prepare acceptance documents and completion documents for items and projects.
 - Prepare quality management documents, material acceptance and arrange material sample testing schedules with relevant parties.

3.4 Dinh Think Construction Company

- Period: May/2018 – June/2019
- Project: Summer Wind Factory
- Location: Protrade Acendas Industrial park, Ben Cat, Binh Duong Province
- Position: Project managing department.
- Scope of works:
 - Representing the investor to work with the main contractor.
 - Participating Items:
 - Factory, Main office, Mortobike parking house , Canteen, Power room
 - Construction of infrastructure works: Leveling, road construction, drainage, fire protection water tanks...
 - Check drawings, discuss with the design department and construction department to create drawings that suit the investor's requirements and are feasible for construction.
 - Implementing the construction of the project's temporary office, processing yard, and gathering of materials.
 - Meeting with the main contractor to agree on plans, progress, and detailed work for the items: Ground leveling, Structural construction; complete; Infrastructure...
 - Quantity take-off and cost estimate of the project.
 - Acceptance of input materials: reinforcement, concrete, waterproofing, finishing materials...
 - Coordinate with the main contractor and investor to agree on safety measures during project construction.
 - Supervise and ensure all items are constructed on schedule, with technical quality according to TCVN and in accordance with design drawings.
 - Acceptance and inspection of structural items; complete; infrastructure before and after completion.
 - Prepare acceptance documents and completion documents for items and projects.

3.5 Nam Khang Construction Company

- Period: July/2016 – February/2018
- Project: Kykio Residence
- Location: Phu Huu, District 9, HCM city
- Position: Site Engineer
- Scope of works:
 - Participating Items:
 - 18 Stories Building, Townhouses, Single villas, and duplexes
 - Construction of infrastructure works: Leveling, road construction, drainage, fire protection water tanks...
 - Deploy construction site leveling, get elevation and coordinates for the project according to design drawings.
 - Search and negotiate with suppliers of materials and construction materials.
 - Implementing the construction of the project's temporary office, processing yard, and gathering of materials.
 - Meeting with subcontractors and teams to disseminate plans, progress, and detailed work for structural items; complete; Infrastructure...
 - Supervise the construction of centrifugal pile pressing for high-rise buildings.
 - Supervising structural construction and finishing items of high-rise buildings and townhouses: From foundation to finishing.
 - Check structural items; complete; infrastructure before and after completion.
 - Prepare acceptance documents, completion documents, payment documents with subcontractors, and with the investor.
 - Ensure the progress and quality of the project on time and according to requirements according to TCVN and technical requirements according to drawings.

SKILLS:

- MS Office : Good
- MS Project: Good
- Autocad: Good
- Management: Good
- English: Good

4. ATTACHED DEGREES:

